

Approved Minutes Draft

Regular City of Athol City Council Meeting
Held in the Council Room in City Hall

Tuesday, April 17, 2018
6:00pm Budget Workshop
7:00pm Regular Council Meeting

No visitors, Councilman Spencer not present; all other Council present.

FY19 BUDGET WORKSHOP DISCUSSION: 6:00P.M.

Clerk/Treasurer Lori began with a review of the current FY18 year to date budget projections and then began the review 1st draft of proposed FY19 budget and sharing with council the new changes in the layout- for example line item for both income and expenses. We didn't get into the discussion of special projects for FY19 or set a next budget workshop date as we were running out of time.

Mayor Wachter called meeting to order: 7:02 P.M Visitors please sign in.
PLEDGE OF ALLEGIANCE

ROLL CALL Present: Mayor Wachter; Councilwoman Zichko; Councilman Hill; Councilman McDaniel; Councilman Spencer; Clerk/Treasurer, Lori Yarbrough; City Planner, Rand Wichman; Public Works, Mark Mitchell; and City Attorney, J. Cafferty

APPROVAL OF LAST (March 20th) REGULAR MEETING MINUTES:

Motion by Zichko, seconded by McDaniel that we approve last month's regular meeting on the 20th without amendments. *DISCUSSION All in favor- **Motion passed.**

APPROVAL OF LAST (March 28th) SPECIAL MEETING and PUBLIC HEARING MINUTES:

Motion by Spencer, seconded by Hill that we approve last month's special meeting and public hearing meeting on the 28th without amendments. *DISCUSSION All in favor- **Motion passed.**

APPROVAL OF BILLS AS SUBMITTED: Motion by Hill, seconded by McDaniel, that we approve paying Mar/April bills as submitted, without amendments. *DISCUSSION-All in favor- **Motion passed.**

Councilwoman Zichko wanted to thank Lori for enclosing the payroll information for the past 6 months as she requested.

TREASURY REPORT-Lori submitted written report and read aloud the following ending balances: STCU Checking = \$85,429.16; STCU Savings = \$55,736.51; LGIP = \$593,149.24; Misc. income was Josh & Shane's regular insurance premiums, restitution from Sally Hansen of \$200 and \$18.00 from AARP tax donations. Lori also shared the 2nd Quarter financial statement was completed and available in the back of the room, on-line or at City hall. Total income year to date was 53% of what was budgeted, and the expenses are at 36% of what was budgeted, so on track so far.

NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.

WATER REPORT-Lori submitted written report and read aloud the February usage = 2,833,600 gal. (haulers 147,600) and March usage = 2,327,600 gal. (haulers 132,400); Late fees this month, approximately 29 getting the fee. Only 1 account is 60 days past due. Lori brought to everyone's attention that next week meters will be read by Mark and we will no longer be estimating usage as it has been the last 6 months. Hopefully we don't see any big leaks.

OTHER BUSINESS:

1. **III-A Annual Report to the Council by III-A Executive Director, Amy Manning and Lisa Fritz.** Amy presented the annual report for 2017 for the III-A, there is now 43 agencies, 29 of them are cities and 710 FTE in the group. Its now 6 years old and is a self-funded medical insurance group that the city is a part of. Rates have been stable. Medical only increased 1%; however, she encourages the city to budget for 10% increase until the board votes on it in June. The medical trend (inflation) is 7-11%. A full hard-copy of the report is available in city hall or on the III-A website.
2. **Planner Report-** Rand submitted a written report, but then summarized as follows: nothing new on the Taylor annexation just some back and forth still, regular correspondence. The HJ Grathol phase 2, Crossings at Athol, subdivision public hearing went on as scheduled. Tonight, you will approve the order of decision confirming your decision from 3/28/18. They are tossing around the idea of possibly putting in a high-density residential development on the northeast corner of the property. Rand got a call from ITD when Super 1 first opened, concerned about traffic. The Highway District and the Kootenai County Commissioners have different views on Roberts Road crossing the old Farragut Railroad trail. No new code enforcements this month. Comprehensive Plan nearing 1st draft phase so more on that soon. A few miscellaneous items: inquiry about a request to change light industrial to residential and someone looking for an easement to their property north of the city lot on Railroad Rd. Deputy Larsen gave his input on traffic and law enforcement around the new Super 1 site. Informal discussion about a potential stop light there. Maybe a letter to ITD with their concerns from the Mayor would help them consider changing the location of the speeds.
3. **Approve Order of Decision for the Subdivision Application by HJ Grathol for the Crossings at Athol subdivision in the commercial zone and authorize the Mayor's signature.**

Motion by Spencer, seconded by Zichko to Approve the Order of Decision for the Subdivision Application by HJ Grathol for the Crossings at Athol subdivision in the commercial zone and authorize the Mayor's signature. *DISCUSSION

Roll Call: Zichko -yes; Hill -yes; Spencer=yes; McDaniel=yes; - Motion passed.

4. **Request for waiver of Notice of Violation fee for Holmes at 29777 N Old Hwy 95-** Mayor Wachter spoke with Dan Holmes and felt the reason any resolution hadn't been made was a communication error; the Mayor felt Mr. Holmes was amicable and asked in good faith to move past this, that the council accept Mr. Holmes's request for waiver of the \$100 for the release of Notice of Violation since a documented agreement has been made for the terms of the RV park. He felt doing so would promote communications and compliance with the city and its citizens. City Attorney, Caffery, advised the council to provide support as to why they feel it appropriate for the city to waive or deny the waiver request; is it promoting compliance in the city which has now been met or let the fee stand because the city has spent well over the \$100.00 in working towards a resolution for this violation.

Motion by Spencer, seconded by Zichko to waive the Notice of Violation release fee of \$100.00 for Dan Holmes since we have a successful compliance agreement on file for this violation. *DISCUSSION

The council briefly discussed the time and costs it has taken to get to this point, as well as their appreciation in the fact this matter is now resolved. Mayor is glad to have a resolution; some council felt its good-faith for working with the city in this matter, and others were uncertain as to which way to vote.

Roll Call: Zichko-yes; Hill-yes; Spencer-yes; McDaniel-no; - Motion passed.

CHAMBER OF COMMERCE UPDATE- President Janet could not make it. We are going to try and have a minute at our meetings to offer the chamber some time to give any updates.

PUBLIC COMMENTS: Attorney Jon Cafferty- shared with the council some new laws that go into effect July 1, 2018 regarding how the agendas are written out, using the term “action items”. Lori does a stellar job for you here and he feels that this law would not be necessary if more clerks would do as good as a job as her. Another change in the law is related to public records, you will need a resolution naming an alternative back-up in the event the clerk is absent for the public records requests.

ANNOUNCEMENTS City Council – Councilman McDaniel asked a question regarding the warranty for the Howard Rd well and what is considered standard warranty terms. Planner Rand responded generally it’s a 2 year and then steps down in timeframe from there. Councilman Spencer reminded everyone that May 11th is the start of a new season for the ABC Farmer’s Market- every Friday 2pm-6pm, they have some new vendors and he hopes everyone will come check it out.

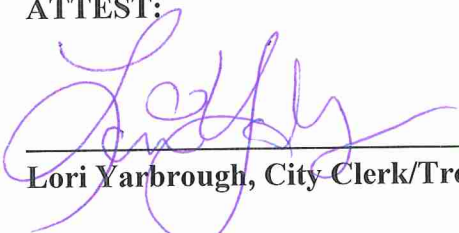
Mayor Wachter- Shared that Chief Bill Steele will be on the agenda for the next council meeting to discuss finding issues for the Fire department.

City Staff- Lori 1) reminded all of the next Athol Daze and Beautification planning meeting coming up on May 10th at 1:00pm. and 2) Beautification itself is May 19th we have about 15 houses signed up so far and about 10 or so yard sale locations so far. Also, she shared the Athol Baptists and Real-Life Ministries will be providing the volunteers with t-shirts for their time and service and RLM will also be serving lunch to the volunteers. 3) an update on the rate study Diane Sauer with IRWA got very sick suddenly and it is taking medical leave, so Shelly with IRWA will be finishing the rate study. In light of this they asked to have an additional few weeks to finish things up; they are planning on presenting at the next council meeting on May 1st. 4) the district AIC meeting is Wednesday May 2nd- which council members are planning on attending, it was noted that May 2nd is Councilwoman Zichko’s birthday that day. 5) May 8th is the Budget and Levy training with the county again let Lori know who’s planning on attending that.

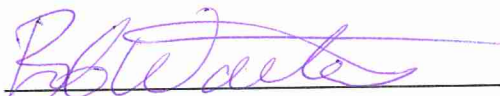
Mark- shared he received a letter stating the water board will be meeting on May 2nd at which time they will decide when the water operator license testing dates will happen next.

ADJOURNMENT at 8:29pm

ATTEST:



Lori Yarbrough, City Clerk/Treasurer



Bob Wachter, Mayor

Approved at Council on 5/1/18

